

# BOARD MEETING AGENDA

UBC Students' Union Okanagan, Local 12 British Columbia Federation of Students  
Board of Directors Meeting, February 24, 2021, Virtual Call

---

15:00 – CALL TO ORDER

## Directors Present

President (meeting chair).....	Ali Poostizadeh
Vice-President Finance & Operations.....	Abid Wahab
Vice-President External.....	Taylor Dotto
Vice-President Internal.....	Tashia Kootenayoo
Vice-President Campus Life .....	Ahmed Fayed
Director at Large.....	Kai Rogers
Director at Large.....	Jakson Pashelka
Director at Large.....	Taha Ilyas
Director at Large.....	Rohan Dabral
Faculty of Arts and Social Sciences Representative .....	<i>vacant</i>
Faculty of Creative & Critical Studies Representative .....	Sage Cannon
Graduate Studies Representative .....	Cassidy Wallis
Faculty of Science Representative.....	Arshdeep Purba
Faculty of Management Representative .....	Mohana Rambe
Faculty of Applied Science Representative .....	Richardo Brown
Faculty of Health & Social Development Representative.....	Naomi Maldonado-Rodriguez
Faculty of Education Representative .....	<i>vacant</i>
Board of Governors Representative ( <i>ex-officio</i> ) .....	Jassim Naqvi
Senate Caucus Student Representative ( <i>ex-officio</i> ).....	Rhys Herzberg

## Directors Absent

## Staff Present

General Manager.....	Lori Stevenson
Advocacy & Governance Coordinator .....	Sarah Furgason

**1. ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

**2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP**

21/02/24.01 MOTION

/

Be it resolved that the agenda be adopted.

21/02/24.02 MOTION

/

Be it resolved that the resignation of Ahmed Fayed be accepted.

**3. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

21/02/24.03 MOTION

/

Be it resolved that minutes of the meeting held February 3, 2021 be adopted.

**4. PRESENTATIONS**

**4.1 Budget**

**5. MONTHLY REPORTS**

**5.1 January Monthly Reports**

21/02/24.04 MOTION

/

Be it resolved that the Executive Reports for January be adopted.

**6. COMMITTEE BUSINESS**

**6.1 Executive Committee**

21/02/24.05 MOTION

/

Be it resolved that the minutes of the meeting held February 10, 2021 be adopted.

**6.2 Finance Committee**

**6.3 Policy Committee**

21/02/24.06 MOTION

Kootenayoo/

Be it resolved that the minutes of the meeting held February 4, 2021 be adopted.

21/02/24.07 MOTION

Kootenayoo/

Be it resolved that the proposed changes to Regulation IV – Governance be approved as attached.

#### **6.4 Campus Life Committee**

#### **6.5 Campaigns Committee**

#### **6.6 Oversight Committee**

21/02/24.08 MOTION

/

Be it resolved that the Executive Review Report be adopted as attached.

#### **6.7 Resource Centre Advisory**

21/02/24.09 MOTION

/

Be it resolved that the minutes of the meeting held January 18, 2021 be adopted.

#### **6.8 Graduate Student Committee**

21/02/24.10 MOTION

Wallis/

Be it resolved that the minutes of the meeting held February 8, 2021 be adopted.

21/02/24.11 MOTION

Wallis/

Be it resolved that the Graduate Student Committee honoraria be disbursed as follows, in accordance with motion 20/11/30.18:

Name	January 11th	January 25th	February 8th	Total
Anne Claret	Present	Present	Present	150
Rina Garcia	Absent	Present	Present	100
Ben Wiltshire	Present	Present	Present	150
Maya Pilin	Present	Present	Present	150
Kirthana Ganesh	Present	Present	Present	150
Nibirh Jawad	Present	Present	Present	150

## **7. REPORT ON UNIVERSITY RELATIONS**

### **7.1 Board of Governors**

### **7.2 Senate**

### **7.3 Other University Committees**

#### **8. OLD BUSINESS**

#### **9. NEW BUSINESS**

21/02/24.12 MOTION

Kootenayoo/

Be it resolved that the following Student Associations be ratified:

Weightlifting

StockX

Hope

iGem

Web Development

#### **10. INFORMATION ITEMS**

**10.1 Needs Based Bursary Program**

**10.2 Student Book Initiative**

**10.3 Procedures Manual**

**10.4 Social Work Course Union Endorsement**

**10.5 Next Board Meeting Date**

#### **11. ADJOURNMENT**

February 8 2021

Ms. Lori Stevenson,

I regret to inform you that I am resigning from my position of Vice President Campus Life, effective Friday February 12th 2021 at 4:00 PM. I would like to thank you and everyone at the SUO for the opportunities provided to me during the course of my employment, and I wish you all the best in the future.

Please let me know how I can be of assistance during the transition.

Respectfully,

A handwritten signature in black ink that reads "Ahmed Fayed". The signature is written in a cursive style with a large, prominent 'A' and 'F'.

Ahmed Fayed

# Executive Director Work Summary

## Ahmed Fayed – Vice President Campus Life

Report Period: January 2020/21

UBC Students' Union Okanagan, Local 12 British Columbia Federation of Students

---

In accordance with Bylaw X, Executive Directors are required to submit a monthly written report to the Board of Directors, summarizing their activities for that month. This report is designed to provide the Board of Directors with a monthly summary of the activities of each Executive Director.

For the purpose of this report the following shall not be included as eligible work:

- attendance at Board meetings; and,
- production of this work summary;

### Week 1

- Campus Life Committee Meeting prep
- Meeting with Joe Haugen
- Regional Speakers Meeting (during break)
- Meetings with UBCO eSports for February/March events
- Few emails & preparing for return.

### Week 2

- More work & meetings with other universities for regional speaker event. (Finding Identity)
- Meeting with AVPS, Liz, Sherry, etc.
- Emails
- Welcome Back Giveaway
- Chess Night Setup, Movie Night Setup
- Meeting with Joe
- Picking up assets for giveaway
- Attended SAAM Meetings
- Prep for Movie Night

### Week 3

- Meetings with Joe & Meeting setups with other providers.
- Movie Night
- Emails

- Expo Touchbase/Work
- Campus Life Committee Prep
- Meetings with Pierre from eSports for February/March events.

#### **Week 4**

- Prep for Black History Month & Meetings with relevant stakeholders
- Emails
- SUO Freida Whales Prep
- Meeting with eSports with Joe
- Campus Life Committee Meeting

# Executive Director Work Summary

Taylor Dotto – Vice President External

Report Period: January 2020/21

UBC Students' Union Okanagan, Local 12 British Columbia Federation of Students

---

In accordance with Bylaw X, Executive Directors are required to submit a monthly written report to the Board of Directors, summarizing their activities for that month. This report is designed to provide the Board of Directors with a monthly summary of the activities of each Executive Director.

For the purpose of this report the following shall not be included as eligible work:

- attendance at Board meetings; and,
- production of this work summary;

## Week 1

- Preparation for SAAM

## Week 2

- Weekly check in with Advocacy and Governance Coordinator
- BCFS Executive Meeting to prep for BCFS AGM
- Local 12 delegates prep session for BCFS AGM
- SAAM Tea Talk planning meeting
- Research for Water bottle Share Program
- Planning for OER Champion event with Advocacy and Governance Coordinator
- Three day BCFS Annual General Meeting
- Local 12 post AGM debrief meeting

## Week 3

- Weekly check in with Advocacy and Governance Coordinator
- Campaign Committee Meeting
- Filmed video promoting SAAM
- Continued research and planning for Water bottle Share Program and reached out to 4imprint for information about the bottles
- Planning for Knock Out Interest Week of Action
- Planning for OER Champion event
- SAAM Tea Talk prep meeting



## Week 4

- BCFS Week of Action Check In meeting
- Instagram takeover on SUO Instagram account
- Meeting with UBC Food Services to discuss the Water bottle Share Program
- Preparing for the SAAM Tea Talk event
- Interview with Chris Walker, CBC radio to discuss the proposed tuition increase
- Meeting with Ali Poostizadeh and the Nancy McKenzie, chair of the UBC Board of Governors
- Planning for OER Champion Event with Advocacy and Governance Coordinator
- Executive Meeting

# Executive Director Work Summary

Abid Bin Wahab – VP Finance & Administration

Report Period: January 2021

UBC Students' Union Okanagan, Local 12 British Columbia Federation of Students

---

In accordance with Bylaw X, Executive Directors are required to submit a monthly written report to the Board of Directors, summarizing their activities for that month. This report is designed to provide the Board of Directors with a monthly summary of the activities of each Executive Director.

For the purpose of this report the following shall not be included as eligible work:

- attendance at Board meetings; and,
- production of this work summary;

## Week 1

- Winter break

## Week 2

- Investment meeting with RBC Investment Advisor Kuan; finalizing SUO's longterm deposit investment
- Legacy fund applications; solving questions for applicants and approving Legacy Fund reimbursements
- Working on Student Association council presentation; finalizing SA funding deadlines
- Presented at the Student Association Council
- Begun preparations on SA Funding Application Excel document
- Signed cheque requisitions for expenses, signed receipts, and signed telephone bills

## Week 3

- Held discussions with various Student Association leaders
- Finalized Term 1 End of Term reports; responded to SA inquiries on End of Term reports
- Did the VP Finance Instagram takeover for a day; virtual interactions with UBCO students on VP Finance rol
- Meeting with Leanne; bi-weekly touchbase and discussions regarding Term 2 goals
- Attended board meeting
- Had 1:1 with potential student leaders; talked about roles and responsibilities of a VP Finance at the SUO
- Signed cheque requisitions for expenses, signed receipts, and signed telephone bills

## Week 4

- Meeting with Lori; bi-weekly touchbase
- Finalized Student Association funding applications; created the 2021 WT2 Funding document highlighting all the funding applications
- Chaired the SA Funding meeting
- Chaired the Finance Committee meeting
- Attended the Exec meeting
- Meeting with the Oversight Committee for review
- Created the Term 2 Student Association report; explains all the procedures, criteria, and decision-making protocol undertaken during the funding recommendation process
- Signed cheque requisitions for expenses, signed receipts, and signed telephone bills

# Executive Director Work Summary

Tashia Kootenayoo– Vice President Internal

Report Period: January 2020/21

UBC Students' Union Okanagan, Local 12 British Columbia Federation of Students

---

In accordance with Bylaw X, Executive Directors are required to submit a monthly written report to the Board of Directors, summarizing their activities for that month. This report is designed to provide the Board of Directors with a monthly summary of the activities of each Executive Director.

For the purpose of this report the following shall not be included as eligible work:

- attendance at Board meetings; and,
- production of this work summary;

## Week 1

- Expo Planning Meeting with Miss.Freida Whales, Local Drag Queen and Host of closing event.

## Week 2

- SA Council Meeting and planning which included presentation creation and event logistics.
- Meeting with the SVPRO to overview SAAM events such as Elaine Alec and TeaTalk.
- Planning for SAAM with Dotto and Furgason, specifically on Tea Talk structuring and materials.
- BCFS AGM preparation and attendance.

## Week 3

- Resource Centre Advisory Committee meeting and prep with Naomi and Sarah.
- Expo Planning with Rusch, White, Morgan and Fayed.
- Met with Student Care to discuss overview of the Health and Dental improvements.
- Moderation of SAAM events for SVPRO around Elaine Alecs book and cultivating safe spaces.

## Week 4

- BCCampus SVM Resources Meeting to discuss continuation of project and review materials.
- Chaired Policy Committee Meeting that centered on discussions of Executive Pay Restructure.
- Positive Space Committee Meeting for discussions on up-coming equity events and campaigns.
- Conducted policy research around discussions of Media fund and Code of Conduct.

# General Manager Work Summary

Lori Stevenson – General Manager

Report Period: January 2021

UBC Students' Union Okanagan, Local 12 British Columbia Federation of Students

---

## Office & Administration

- Assisting and resourcing Rachel in her continued Health and Dental plan research, internal audit and info gathering from Student Care
- Queries to Student Care re: additional mental health coverage, and exceptions to opt-out rules

## University Relations & Committees; Other stakeholder meetings

- Continued work with AVPS office to facilitate the establishment of monthly AVPS/SUO Exec meetings

## Events/Projects/Operations

- Completed research, met with working group, prepared draft Executive pay proposal and accompanying summary for presentation to the board.
- Continued election planning – regular meetings with Electoral committee, continued updates and additions to elections planning and promotions outline to guide us through action items, introduction of the inaugural Executive Information session that was kicked over our current executives to plan and execute.
- Preliminary drafting work on Procedures Manual – AGM process/planning, outline of other Bylaws that require back up.
- Began drafting a transition outline that will culminate in a plan to effectively onboard our new board. Working on a combination of synchronous and a-synchronous sessions and trainings that will benefit all new and returning board members, with emphasis on incoming executives
- Preliminary work and meetings to facilitate the compilation and sharing of the SES data collected last year. Shauna-Lee has volunteered her assistance to compile the data.
- Student Association Funding Committee – term 2 funding allocations
- Implemented “Project day” for myself – every Monday is a do-not-disturb day so that I can focus on projects that keep getting put aside to deal with every day urgencies and tasks.

## Human Resources Work

- Ongoing 1:1 meetings with staff – checking in on work and goal progress; assessing challenges or pinch-points; coaching on issues as needed

## SUO Committee Work

- Oversight Committee – Term 1 reviews for Executives. Planning and prep meetings; I sit in on all reviews as a resource if needed; post-review debriefs and report consultation; regular committee meeting
- Finance Committee – one regular committee meeting: review of SUO YTD operations and businesses, discussion of mid-year budget projections and assisting Abid in rolling out that process
- Policy Committee – executive pay discussion
- Executive Committee – one meeting

# POLICY COMMITTEE MEETING MINUTES

Students' Union Okanagan of UBC  
Policy Committee Meeting, February 4th, 2021, Virtual Call

---

11:00 – CALL TO ORDER

Meeting called to order at

## Committee Members Present

Vice-President Internal (meeting chair) ..... Tashia Kootenayoo  
Student-at-Large ..... Mrinaal Tomar  
Director-at-Large ..... Kai Rogers  
Student-at-Large ..... Fatima Al-Roubaiai

Advocacy Governance Coordinator ..... Sarah Furgason  
General Manager ..... Lori Stevenson  
Membership Outreach Coordinator ..... Izzy Rusch

## Committee Members Absent

Board of Governors Representative (*ex-officio*) ..... Jassim Naqvi  
Director-at-Large ..... Jakson Pashelka  
Vice-President Campus Life ..... Ahmed Fayed

### 1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

### 2. ADOPTION OF AGENDA

### 3. PRESENTATIONS

OLD BUSINESS

### **3.1** Procedures Manual

Kootenayoo reviewed the Procedures Manual Overview as per the agenda package. The committee made amendments throughout the presentation.

Next steps for the project are emailing volunteers their assigned consultation sections and starting phase one consultations by the start of March 2021.

### **3.2** Executive Pay Restructure

Stevenson gave an overview of the Board of Directors presentation and reported on the successful passing of the recommended changes.

Kootenayoo thanked the members of the Oversight Committee, Rogers, Al-Roubaiai and Stevenson for the research, consultation and efforts put into ensuring this mandate was met.

## **4.** NEW BUSINESS

### **4.1** Code of Conduct Review

Kootenayoo reviewed changes made at a previous Policy Committee meeting.

Furgason and Al-Roubaiai provided feedback around clearer wording being used for the regulation to be better understood.

The committee agreed that with the changes the document should be put for recommendation of adoption to the Board of Directors.

Kootenayoo noted next steps would be to re-evaluate the Code of Conduct.

## **5.** INFORMATION ITEMS

### **5.1** Roundtable

Rusch gave an update on the Course Union survey progress. She noted that the questions were created and could be reviewed at the next Policy Committee meeting.

## **6.** ADJOURNMENT 12:30

## REGULATION IV - GOVERNANCE

- 1 In this Regulation, unless the context otherwise requires:
  - a. "Professional Misconduct" means behavior by an elected official which may damage the reputation of the Student Union, including: verbal, physical, sexual, or emotional abuse; breach of federal, provincial, or municipal law; misappropriation of Student Union resources or private property; falsification of records; acting upon Conflicts of Interest or Potential Conflicts of Interest; publication or encouragement of publication of information which is false, fraudulent, deceptive, misleading, or in violation of Student Union policy.
  - b. "Reprimand" means a formal, publicly released written statement of disapproval by the Board of Directors specifying the nature of a complaint and the reason it was determined valid.
  - c. "Warning" means a written notice issued by the Oversight Committee Board of Directors that an Executive's conduct is not appropriate and could result in further consequences.

### Directors and Executive Committee Directors

- 2 The Student Union shall insure and indemnify every Director for liabilities arising from their service, provided that their actions are in accordance with the Society Act of British Columbia and the Bylaws and Regulations.
- 3 Certificates of insurance shall be made available to Directors upon request.
- 4 Pursuant to the Bylaws, Executive Committee Directors shall be bonded in the amount of twenty-five thousand dollars (\$25,000).
- 5 In the fulfillment of their responsibilities, Executive Committee Directors are expected to dedicate a minimum of fifty (50) hours every two weeks throughout the year to their duties as set out under the Bylaws and Regulations.
- 6 Of these fifty (50) hours, Executive Directors must be in the Student Union office at least three (3) days and fifteen (15) hours per week, and this must be during typical office hours. Of these fifteen (15) hours, Executive Committee Directors must schedule, post notice, and be available for appointments for at least five (5) hours per week on average.
- 7 Each Executive Committee Director must provide ~~a monthly~~ reports as required in these regulations on their activities of the previous month. These reports must include all significant information which may affect the Student Union's operations or membership.
- 8 ~~Pay The Oversight Committee shall automatically be withheld fiftytwenty-five dollars (\$5025.00) per day to a maximum reduction of the value of one complete pay period when a report or document is found to be late or incomplete. with a maximum reduction of the value of one complete pay period where a monthly report is late or incomplete.~~



~~Pay will be withheld at a rate of fifty hundred dollars (\$50100.00) of pay per day with a maximum reduction of the value of one complete pay period where a required report is late or incomplete, with maximum reduction of the value of one complete pay period where a Trimester review report is late and withhold all pay until the report is submitted.~~

9 Pay will automatically be withheld at a rate of a hundred dollars (\$100.00) a day with maximum reduction of the value of one complete pay period where a Transition report is late and withhold all pay until the report is submitted.

710 In cases where a report is late due to extenuating circumstances an Executive Director may appeal to the Chair of the Oversight Committee no later than twenty-four (24) hours of the missed due date, the chair has the discretion to waive the automatic reduction of pay.

811 Each Executive Committee Director must provide a Trimester Report to the Oversight Committee on the status of their Executive Goals, ~~as required per the outline timeline stated in the regulation mentioned above.~~

- a. ~~For the Oversight Committee meeting in September;~~
- b. ~~During an Oversight Committee meeting in the Second Winter Term, prior to the campaigning period for general elections; and~~
- c. ~~During the final Oversight Committee meeting in April.~~

#### Meetings of the Board of Directors

912 The President shall serve notice of the date, time, and location of meetings of the Board of Directors to all Directors at least seven (7) days in advance of each meeting.

1013 The President shall prepare or cause to be prepared the agenda for each meeting of the Board of Directors in accordance with this Regulation.

1114 Subject to approval by the Board of Directors at the beginning of each meeting, the President may:

- a. determine the format of the Agenda; and
- b. prioritize the business of meetings of the Board of Directors.

1215 At least seventy-two (72) hours in advance of a meeting of the Board of Directors, the agenda shall be:

- a. distributed electronically to every Director;
- b. posted on the Student Union website; and
- c. published in a prominent location on or about the Student Union office.

1316 Any Director may require an item to be placed on the agenda for a meeting of the Board of Directors, provided that it is:

- a. received by the President at least five (5) days in advance of the meeting, whether electronically or in writing;
- b. endorsed by two other Directors; and
- c. relevant to the business of the Student Union, as determined by the President.

**1417** \_\_\_\_\_ If within thirty (30) minutes from the time appointed for a meeting of the Board of Directors, a quorum is not present at or above 50 percent of all members, the minutes shall reflect those in attendance and the meeting shall be adjourned.

**1518** \_\_\_\_\_ Meetings of the Board of Directors shall not normally exceed three (3) hours in duration except if extended by Resolution.

**1619** \_\_\_\_\_ Meetings of the Board of Directors shall adjourn at or before 10:00PM except if extended by Resolution.

**1720** \_\_\_\_\_ Minutes of meetings of the Board of Directors shall be taken and approved at the next meeting of the Board of Directors.

**1821** \_\_\_\_\_ Minutes of meetings of the Board of Directors shall reflect the general nature of the business to be discussed in camera, but not disclose the content of the discussion or any confidential or privileged information.

**1922** \_\_\_\_\_ Confidential minutes shall be taken of meetings of the Board of Directors held in camera and be maintained by the Student Union in a confidential manner.

#### Director and Executive Honoraria

**2023** \_\_\_\_\_ Pursuant to Bylaw VII (73), every Director shall receive a base honorarium of \$155 per month. This shall be known as the base honorarium and shall be paid monthly. The base amounts of honorarium shall be automatically adjusted on May 1<sup>st</sup> to match the Consumer Price Index as measured by Statistics Canada, using 2014 as the base year.

**2124** \_\_\_\_\_ Director base honoraria shall be determined as follows:

- a. \$50 flat fee for attendance at the monthly board meetings; and
- b. remainder based upon a report of participation and engagement in Students' Union general work and activities.

**2225** \_\_\_\_\_ Director honoraria shall be approved by the executive committee.

**2326** \_\_\_\_\_ Pursuant to Bylaw X (92), every Executive shall be paid an honorarium.

**2427** \_\_\_\_\_ Each Executive Director shall receive a base honorarium in the amount of \$675 bi-weekly. The base amounts of honorarium shall be automatically adjusted on May 1<sup>st</sup> to match the Consumer Price Index as measured by Statistics Canada, using 2014 as the base year.

**2528** Executive Directors shall submit timesheets indicating hours worked to the Oversight Committee. Timesheets shall be due and honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union.

**2629** Directors shall submit timesheets indicating hours worked to the General Manager for approval from the Executive Committee. Timesheets shall be due and honoraria shall be paid in accordance with the payroll schedule for employees of the Student Union.

**2730** Executive Directors who work a surplus of hours in a given reporting period will not be compensated for those hours over and above the hours they are required to serve. Up to fifty (50) surplus hours served by Executive Directors may be banked and used in a reporting period in which the Executive Director is unable to perform their duties. No more than 50 surplus hours may be banked and used in a semester, and unused hours will not be carried over or paid out. ~~Time off requested in excess of two (2) consecutive business days under this provision must be approved by the Oversight Committee.~~

**2831** Subject to the requirements of Bylaw VII (73), the base amounts of honoraria may be amended by the Board of Directors by Resolution.

**2932** Subject to the requirements of Bylaw X (92), the base amounts of the Executive Director honoraria may be amended by the Board of Directors by Resolution provided that the new amount:

- a. reflects the responsibilities and time commitments of Executive Directors; and
- b. reasonably ensures that Members are able to serve as Executive Directors without enduring financial hardship.

**3033** These two honoraria amounts are mutually exclusive. Individuals may collect either a Director or Executive honoraria, not both.

#### Executive Accountability/Disciplinary Process

**3134** The Oversight Committee may recommend disciplinary measures of Executive Directors to the Board of Directors on the following grounds:

- ~~c.~~ ~~Ceasing~~<sup>[tk2]</sup> ~~to fulfill eligibility requirements outlined in Student Union policy;~~
- ~~d.~~<sup>a.</sup> Failing to adequately fulfill one's duties and responsibilities as outlined in Student Union policy, including working required hours as outlined under Sections 5 and 6 of this Regulation;
- ~~e.~~<sup>b.</sup> Failing to adhere to the Code of Conduct or any other portion of Student Union Policy;
- ~~f.~~<sup>c.</sup> Engaging in professional misconduct when acting or perceived to be acting as representatives of the Student Union;
- ~~g.~~<sup>d.</sup> Failing to disclose a Conflict of Interest;
- ~~h.~~<sup>e.</sup> Failing to respect confidentiality including but not limited to in-camera discussions and human resource issues;
- ~~i.~~<sup>f.</sup> Inappropriately using one's position for personal gain; ~~or~~

g. Engaging in willful deceit such as but not limited to knowingly making misleading or false statements to the Board and/or Oversight Committee; or-

j-h. ~~When~~ if a complaint brought forward by any member of the SUO- to the Committee has been substantiated and warrants disciplinary action. is brought forward to the Committee.

35 Where an executive acts in manner outside the Code of Conduct or fails more than once(1) to submit timesheets, required monthly or tri-mester reports on time, the Oversight Committee may issue a warning to indicate that further consequences could occur.

3236 A complaint may be brought to the Oversight Committee by any of the following:

- a. Any Active Member;
- b. Any corporate body or association that the Student Union is a member of; or
- c. Any staff member of the SUO University.

37 A complaint may be established as frivolous or vexatious at the discretion of the Oversight Committee. Such complaints shall not be made, and repeated violations may lead to disciplinary action.

3338

**3439** The Oversight Committee may recommend ~~to and~~ the Board of Directors approve, any of the following sanctions on Executive Directors who have engaged in behaviors outlined in section ~~30~~ of this Regulation:

- ~~d. Issuance of a Warning;~~
- a. Issuance of a Reprimand;
- ~~e. Reduction of pay or hours~~
- f. Reduction or suspension of compensation;
- ~~g. Temporary or permanent revocation of powers and privileges; or~~
- ~~h. A move for impeachment.~~

**3540** The Oversight Committee shall be responsible for judging the performance of Executive Directors. The Oversight Committee is required to solicit evidence to facilitate fair judgement, including consideration of:

- a. Timesheets and Executive reports;
- b. Review of any complaints filed; and
- c. When deemed necessary, input from any executives, directors, or staff members.

**3641** Executive Directors are required to be in office and may not take leaves of absence during the following black-out periods:

- a. May; and
- b. The last two weeks of August and the month of September.

**3742** In addition to regulation 35, the Vice President Finance and Administration is required to be in the office and may not take a leave of absence during the months of June and July.

**3843** Notwithstanding regulation 35 & 36, Executive Directors may request, and the Oversight Committee consider, leaves of absence during black-out periods due to extenuating circumstances.

### Correspondence

**3944** Correspondence to and from the Board of Directors and Executive Committee shall normally be received and sent by the President on behalf of the Executive Committee.

**4045** Outgoing correspondence shall normally be prepared by the Executive Committee Director most responsible for the matter.

**4146** Media releases shall be prepared by or under the supervision of the Vice President External and approved by the Executive Committee.

# SUO Oversight Committee

## *Executive Review Report - January 2021*

### OVERVIEW

The Executive Reviews are conducted by the Oversight Committee in accordance with Regulation 43:

*The Oversight Committee shall conduct Trimester Reviews of each Executive Director. The Committee shall review Trimester Reports and meet with all staff partners and other relevant individuals to assess the performance of each Executive in relation to Appendix A of this Regulation and their established Executive goals.*

*These Reviews shall occur:*

- a. during the September Oversight Committee Meeting;*
- b. during the January Oversight Committee Meeting; and*
- c. during the final Oversight Committee meeting in April.*

The reviews are scheduled in such a manner as to reflect the work done by the Executives during each of the Academic Semesters covered by their term in office. **This report covers the period Sept. 1 – Dec. 31, 2020.**

### PROCESS

Pursuant to Bylaw X, each Executive Director is required to submit a written report outlining three goals for their term of office to the Oversight committee within 60 days of assuming office, and to further provide a Trimester Report that updates the Oversight Committee on their progress towards these goals. The original goal reports for each Executive are attached as Appendix A to this report, and the standard progress report template they all filled out as Appendix B.

The Oversight Committee discussed and determined the following process and timelines for the conducting of this round of reviews:

- Chair requested Executive Progress Reports ahead of individual meetings.
- Chair solicited comments about executive performance from the board of directors.
- Committee members met to consolidate feedback on submitted reports, and randomly assigned Committee member(s) to lead individual review meetings with each Executive.
- Committee members gathered observations from the staff partner of their assigned Executive as necessary or appropriate.
- Committee members conducted Review meetings alongside Lori Stevenson, General Manager, sitting in for resource and support purposes if required.

### Timeline for September-December 2020 Review

Executives notified of process	January 8, 2021
Board Feedback (committee members)	January 11, 2021
Executive Progress Reports submitted	January 20, 2021
Oversight Committee meeting	January 26, 2021
Individual Executive Review meetings	January 27 – Feb 3, 2021

### Review Assignment

President - Ali Poostizadeh	Kai Rogers
VP Finance - Abid Wahab	Cody Isaac
VP External - Taylor Dotto	Arshdeep Purba
VP Internal - Tashia Kootenayoo	Kai Rogers
VP Campus Life - Ahmed Fayed	Fatima Al-Roubaiai

### Assigning Reviews

Executives were assigned a random number between 1 and 5 by the General Manager. In the order that they were visible to the General Manager on the Zoom screen, committee members were invited to choose a number between 1 and 5 and were assigned that particular executive.

At the time the reviews were to be conducted, the Oversight Committee was made up of:

Fatima Al-Roubaiai – Chair  
Kai Rogers  
Arshdeep Purba  
Cody Isaac

### **Determining Review Questions**

As the reviews conducted pertain to each Executive's progress toward their individual goals, standardized questions were deemed to be neither appropriate nor meaningful. The only standardized question that was asked of the Executives was a self-rating of their performance on a scale of below average, average, above average or exceptional.

In order to ensure procedural fairness and impartiality in the absence of standardized questions, each member of the Oversight Committee had the opportunity to review Executive Goals, Trimester Progress reports, board member surveys, and submit any questions they had for each Executive into a Google document. Themes presented in these collected questions provided the basis for those asked during the review. The Executives had the opportunity to speak to their progress towards their goals, including work done to date, work still to be completed, challenges and successes to date, and any anticipated goal revisions that may be required.

### **Collecting Feedback**

Specific feedback, gained through either the staff partner input or the committees' own experiences working with the Executives was provided where it was present and appropriate. Feedback was also solicited from the Executives as to their overall thoughts and experiences with the Oversight process thus far. In response to board feedback around director consultation, a survey was sent out to all SUO directors asking for feedback on the executives. We asked that directors fill out the survey for any executive that they sat on a committee with. The Oversight Committee received a total of six responses.

### **INDIVIDUAL REVIEW RESULTS / OVERVIEW**

The following pages contain a summary of the review process for each individual Executive.

### **NEXT STEPS / FOLLOW UP**

The Oversight Committee will follow up with email communication to all executives, where applicable, in order to receive updates or answers for specific questions or concerns raised during the review. Final reviews will be held in April, with a final report being presented to the board at the last board meeting of the year.

The Oversight Committee is also happy to receive feedback from the Board of Directors on the format of this report or procedure, or to entertain any requests that they may have to improve this process overall.

**UBCSUO PRESIDENT - Ali Poostizadeh - January 2021****Overall progress towards goals**

<i>Goal</i>	<i>Successes</i>	<i>Challenges</i>	<i>OC Specific Concerns or Feedback*</i>
Implementation of SUO long term planning	<ul style="list-style-type: none"> <li>● Interview help with MNP, follow up scheduled</li> <li>● Draft RFP completed</li> <li>● List of firms compiled for the long term Strategic Plan consultation</li> <li>● UBC informed of the plan and its relation to 2040 outlook.</li> </ul>	<ul style="list-style-type: none"> <li>● Communication with board members - less in-person time.</li> </ul>	<ul style="list-style-type: none"> <li>● Outline plan to hire a third party firm for strategic planning; share RFP with colleagues or staff partner for review</li> <li>● Consider developing a structured communication plan for the board members, providing opportunity to stay connected with individuals</li> </ul>
Building referendum	<ul style="list-style-type: none"> <li>● Follow up meeting with UBC admin held</li> <li>● Draft of capital proposal done</li> <li>● Capital proposal presented to the board</li> </ul>	<ul style="list-style-type: none"> <li>● Project delayed - referendum will not be held this year</li> </ul>	<ul style="list-style-type: none"> <li>● Ensuring that the project is set up to remain on track will be vital to the success of this initiative</li> <li>● Provide a fulsome transition document and plan when leaving office</li> </ul>
Diversity resource centre (Revised - General diversity initiatives)	<ul style="list-style-type: none"> <li>● Pivot of entire project following establishment of resource centre review committee</li> <li>● Developed diversity partnership with Ananya Mukherjee Reed</li> <li>● Development of equity and inclusion based event with UBC</li> </ul>	<ul style="list-style-type: none"> <li>● Resource centres unwilling to work with the president, task was shifted to the VP internal</li> </ul>	<ul style="list-style-type: none"> <li>● Has not checked in with VP internal to see how progress was on the resource centre initiative - recommend that periodic updates on the project be sought as this was one of Ali's primary goals</li> </ul>

\*either their own or from solicited feedback

**Executive Self-Rating:** On a scale of below average, average, and above average, Ali gave himself an above average rating.

**Overall feedback summary:** Ali has continued to make progress towards the long term strategic goals for the SUO. He has a student-focused, future orientation working towards a vision for a better SUO. As is the case with many executives, Ali has been able to maintain a relatively healthy work/school balance. Ali has a strong focus on the long term and large scale initiatives, however, that does detract from the day to day, or shorter timeline projects. Ali is still not attending regular finance committee meetings, something which was given to him as direct feedback at his last review. As well, Ali is the SUO staff liaison for the board, but has not sat down with any staff members to see how they are doing, and how the board might be able to better support them. Ali spoke more about ways to increase the camaraderie within the board and the executive committee, something which was lacking this year. He has some concrete ideas for the transition, however he believes there are some obstacles too great to overcome when operating in this online environment.



**UBCSUO VP FINANCE AND ADMINISTRATION - Abid Wahab - January 2021****Overall progress towards goals**

<i>Goal</i>	<i>Successes</i>	<i>Challenges</i>	<i>OC Specific Concerns or Feedback*</i>
Tighter fiscal responsibility, including consultative budget planning and SUO business management	<ul style="list-style-type: none"> <li>Consultative budgeting process more efficient this year, built on the successes from last year with clear roles, responsibilities, and expectations</li> </ul>	<ul style="list-style-type: none"> <li>Minimal challenges around budgeting</li> <li>SUO businesses continue operating in deficit, challenged further during COVID</li> </ul>	<ul style="list-style-type: none"> <li>Use learnings from experience to further improve upon processes/transition</li> <li>Little progress has been made in the regular business meetings planned, no meetings to date - devise a plan for moving forward</li> </ul>
Efficient marketing to ensure budget usage	<ul style="list-style-type: none"> <li>Legacy Fund allotment adjusted to reflect COVID circumstances and less students on campus</li> <li>Planning a mid-year budget projection for January</li> </ul>	<ul style="list-style-type: none"> <li>Difficult to anticipate campus activity this past term</li> <li>Underspensing in many areas due simply to lack of on campus activity</li> </ul>	<ul style="list-style-type: none"> <li>Take these “virtual campus” learnings determine some steps for how we can tweak our budget process for the upcoming year</li> <li>Feedback from last review was to increase social media on Legacy fund - no plan carried out</li> </ul>
Increase campus engagement	<ul style="list-style-type: none"> <li>Financial literacy workshops conducted in partnership with RBC</li> </ul>	<ul style="list-style-type: none"> <li>Setting up a mgmt student capstone project difficult with remote study - nothing has been done to date on this goal</li> </ul>	<ul style="list-style-type: none"> <li>Financial literacy workshops complete, limited attendance. Recommend widening the promotion of these to students outside the faculty of mgmt who may be in greater need of this information</li> <li>With where we are in the calendar, the OC is concerned about the chances for success on the mgmt capstone project. Recommend immediate action be taken to see if there is appetite for this - will need to carry forward with next VP.</li> </ul>

\*either their own or from solicited feedback

**Executive Self-Rating:** On a scale of below average, average, and above average, Abid gave himself an above average rating.

Abid’s goals were created in early COVID times when the student presence on campus was uncertain for the 2020-2021 school year. With the Capstone project, there may be potential to push this project to next year with initial discussions and setup occurring within Abid’s term. The financial literacy workshops were successful, and could be perhaps even more so if marketed beyond the Faculty of Management. Abid’s budgeting skills and attention to detail have served him well in his role.

**Overall feedback summary:** Abid is well organised and comes well prepared for all meetings. He makes sure everyone's opinion is heard before reaching consensus. Areas for improvement include sending out committee meeting agendas early enough for others to adequately prepare for the meeting.

**UBCSUO VP EXTERNAL - Taylor Dotto - January 2021****Overall progress towards goals**

<i>Goal</i>	<i>Successes</i>	<i>Challenges</i>	<i>OC Specific Concerns or Feedback*</i>
Raise awareness around all gendered washrooms and change UBC washroom policy (OLD GOAL)	<ul style="list-style-type: none"> <li>• Several positive discussions with UBC</li> <li>• Some level of implementation expected this year</li> <li>• Continued progress on the video aspect of this goal</li> </ul>	<ul style="list-style-type: none"> <li>• Still no access to washroom survey</li> <li>• Poor comms from UBC</li> <li>• Some individuals involved are not as invested in the project</li> <li>• The lobbying aspect of this is goal is challenging</li> </ul>	<ul style="list-style-type: none"> <li>• None, adequate progress made on this goal, all things considered</li> <li>• This goal has been replaced with the new goal below</li> </ul>
Plan and host event for Open Educational Resources Champions (NEW GOAL)	<ul style="list-style-type: none"> <li>• Timeline is ready, and event is planned</li> <li>• Reached out to professors who were nominated and informed them of the event in March</li> </ul>	<ul style="list-style-type: none"> <li>• Reached out to AMS but has not received a response</li> </ul>	<ul style="list-style-type: none"> <li>• None, good progress made on this goal</li> </ul>
Eliminate interest on federal student loans and lobby federally in Ottawa	<ul style="list-style-type: none"> <li>• No progress made on this goal as the Week of Action is planned for February 2021</li> <li>• By the end of February, the meetings and the week of action will be complete.</li> </ul>	<ul style="list-style-type: none"> <li>• Scheduled meetings got cancelled</li> </ul>	<ul style="list-style-type: none"> <li>• None, Taylor was very upfront with why there has been no progress and we believe her reasons were valid</li> <li>• The end target for this year is a bit vague, what exactly will success look like in April?</li> </ul>
Ban the sale of single use plastic water bottles on campus	<ul style="list-style-type: none"> <li>• Shifting focus to implementing water bottle share program</li> <li>• Collaborating with Food Services → Green 2 Go - H2O is the focus</li> </ul>	<ul style="list-style-type: none"> <li>• UBC will not ban water bottle sales on campus without an alternative</li> </ul>	<ul style="list-style-type: none"> <li>• Again, the end target is somewhat vague, we would like to see a hard document outlining what success looks like in April</li> </ul>

\*either their own or from solicited feedback

**Executive Self-Rating:** On a scale of below average, average, and above average, Taylor gave herself an above average rating.

Goal 1 has been completely revised due to certain obstacles which were deemed insurmountable. The biggest hurdle was the production aspect of the videos, as many students were in and out of the video which would raise the issue of consent. Furthermore, Taylor did not have the opportunity to have the script reviewed to ensure the language was inclusive. Taylor still believes there should still be a focus on all-gendered washrooms for the upcoming board to make the students feel educated and valued on it.

**Overall feedback summary:** Taylor has consistently and successfully delivered on anything she commits to doing. Under her leadership, the SUO has improved its advocacy over the last two years with the involvement of Taylor as the VP external. Based on the feedback from the previous review, Taylor has been working on prioritizing her own work and goals.

**UBCSUO VP INTERNAL - Tashia Kootenayoo - January 2021****Overall progress towards goals**

<i>Goal</i>	<i>Successes</i>	<i>Challenges</i>	<i>OC Specific Concerns or Feedback*</i>
Course unions accountability and transparency	<ul style="list-style-type: none"> <li>• Creation of survey for the course unions</li> <li>• New bylaws are starting to be enforced</li> </ul>	<ul style="list-style-type: none"> <li>• This goal will have to be handed off to the next VP to continue the work</li> </ul>	<ul style="list-style-type: none"> <li>• Ensuring the successful transition so that the same end goal is met</li> </ul>
Interactive Student Association Online Handbook	<ul style="list-style-type: none"> <li>• COMPLETED</li> </ul>	<ul style="list-style-type: none"> <li>• Still need to add some video components once we know if Sept will be online - her and Izzy are working on a plan for those</li> <li>• This handbook will be a 'living document' and will need to be added onto and updated, so will need to remain priority for future execs</li> </ul>	<ul style="list-style-type: none"> <li>• This is the only goal across all five executive portfolios that has been completed, great work!</li> </ul>
Academic Advocacy Procedures and Information Restructuring	<ul style="list-style-type: none"> <li>• Process to start conflict resolution service has begun</li> <li>• Meeting held with AVP students</li> </ul>	<ul style="list-style-type: none"> <li>• Fitting this alongside the ombuds office, and determining the exact role each office will play</li> </ul>	<ul style="list-style-type: none"> <li>• Ensuring that appropriate staff receive the required training, and that sufficient processes are in place for this program, so we are not left 'winging it'</li> </ul>

\*either their own or from solicited feedback

**Executive Self-Rating:** Tashia gave herself an average rating, stating that there had been more average days than exceptional days.

**Overall feedback summary:**

Tashia presented a well thought out report, with an honest and in-depth self assessment. She spent considerable time in personal reflection over this past term and has focused on improving her communication style and habits. Her completion of goal 2 is a milestone for this organization. Tashia has not had to significantly alter any of her goals, other than revising timelines. Tashia spoke to the need for this organization to have greater accountability and adaptability, attributes that will be required for the upcoming year. This includes better transitions and more structure around the staff-exec partnership as she attributes the strength of the relationship with her staff partner as one of the reasons for her success. The Oversight Committee would like to see Tashia help to apply her successes and learning experiences to other areas of the SUO, so that everyone can accomplish their goals, and have successful terms.

UBCSUO VP CAMPUS LIFE - Ahmed Fayed - January 2021**Overall progress towards goals**

<i>Goal</i>	<i>Successes</i>	<i>Challenges</i>	<i>OC Specific Concerns or Feedback*</i>
Create more job opportunities	<ul style="list-style-type: none"> <li>• Communication assistant hired</li> <li>• Shifting focus to volunteer program development</li> </ul>	<ul style="list-style-type: none"> <li>• None identified</li> </ul>	<ul style="list-style-type: none"> <li>• We understand the feasibility of the original goal was a challenge</li> <li>• Shifting focus towards the volunteer program, Ahmed did not provide any detailed plans or timelines as to how a volunteer program or framework would be accomplished</li> </ul>
More events that fit within the SUO portfolio and ethics	<ul style="list-style-type: none"> <li>• Movie night with orientation, chess tournament, working with AVPS to connect course unions with UBC, Tea Talk event, western speaker series.</li> </ul>	<ul style="list-style-type: none"> <li>• None identified</li> </ul>	<ul style="list-style-type: none"> <li>• Conflicting reports on the role Ahmed took for these events several identified events were term 2 events</li> <li>• We hoped Ahmed would take the lead and demonstrate a comprehensive understanding of the SUO event planning process</li> <li>• Ahmed spoke in the term 1 review of beginning to collect data to gauge event successes - If data was collected, it was not shared</li> <li>• Under work still left to be completed, no steps or info was provided on the report</li> </ul>
Speakers and Better incentives	<ul style="list-style-type: none"> <li>• Collaboration with western Canada schools - 2 speaker events</li> </ul>	<ul style="list-style-type: none"> <li>• None identified</li> </ul>	<ul style="list-style-type: none"> <li>• None identified</li> </ul>
Increasing social media presence so more students know who we are and what we do.	<ul style="list-style-type: none"> <li>• Social media takeover, 1000 new followers</li> </ul>	<ul style="list-style-type: none"> <li>• None identified</li> </ul>	<ul style="list-style-type: none"> <li>• This occurred in Winter Term 2 and Ahmed was reminded that this review should be a description of Winter Term 1</li> <li>• Under work still left to be completed, no steps or info was provided on the report</li> </ul>

\*either their own or from solicited feedback

**Executive Self-Rating:** On a scale of below average, average, and above average, Ahmed rated himself as average, with poor performance at times and excellent performance at times.

**Overall feedback summary:** Based on the performance review, Ahmed's performance has not improved since last term. His minimal accountability for his actions and decisions has affected the portfolio of Campus Life directly, as well, his poor performance is affecting other areas of the SUO.

Ahmed's workload and contribution to his role continue to be below the expectations of that of an SUO Executive Director. This, in combination with actions observed-in-practice, has led to distrust from his peers and therefore, less direct responsibility is given to him as there is no trust he will follow through with these commitments or be forthright about what he has the capacity to action. When attending meetings, he is described as a "passive participant" in that he is present but minimally contributes to the discussions and conversations. In terms of his expected workload, the previous review report suggested that Ahmed should take the bulk of the initiative on tasks within the Campus Life portfolio with strong support by his staff partner. The reverse continues to be the reality. This imbalance of workload and overutilization of his staff partner's willingness to help has impeded Ahmed from fully stepping into this role, in short, he does not take initiative and does not follow through on his responsibilities.

On a positive note, he continues to chair the Campus Life Committee with positive feedback about his attendance at meetings and responsiveness to emails. He has somewhat improved in terms of meeting attendance and sending regrets when necessary. Beyond this, he has not demonstrated in any tangible ways that he is appropriately utilizing the resources available to him to better serve the Campus Life portfolio. Unfortunately, this review illustrates that Ahmed's performance is still far below the bare minimum that the Oversight Committee expects from an Executive.

# RESOURCE CENTRE ADVISORY COMMITTEE MINUTES

Students' Union Okanagan of UBC

Resource Centre Advisory Committee Meeting, January 18, 2021 - Virtual Call

---

Meeting called to order at 10:05

## Committee Members Present

Vice-President Internal (co-chair) ..... Tashia Kootenayoo  
Health & Social Development Representative (co-chair) ..... Naomi Maldonado-Rodriguez  
Director-at-Large ..... Jakson Pashelka  
Faculty of Science Representative ..... Arshdeep Purba  
Peer Support Resource Centre Representative ..... Katie Del Buono  
Pride Resource Centre Representative ..... Skylar Dubois  
Women's Resource Centre Representative ..... Taya Jardine  
Student-at-Large ..... Josie Leung

## Committee Members Absent

Indigenous Student Council Representative ..... Hanna Paul

## UBC Community Members Present

Director-at-Large ..... Shirin Abtahie

## Staff Present

Advocacy & Governance Coordinator ..... Sarah Furgason

### 1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

### 2. NEW BUSINESS

#### 2.1 Committee Purpose

Kootenayoo gave an overview of the committee mandate.

#### 2.2 Timeline & Expectations

Maldonado-Rodriguez provided information about the time commitment and provided an opportunity for committee members to share their expectations of the committee.

Kootenayoo provided committee members with the timeline for the committee; a draft of findings should be ready by mid-March and a final report ready for the Board of Directors meeting on April 14th.

Kootenayoo will create a form for anonymous submissions.

**2.3** Brainstorming Session

Committee members discussed the purpose and definition of resource spaces.

**3.** ADJOURNMENT

Meeting adjourned at 11:01

GRADUATE STUDENT COMMITTEE AGENDA  
Students' Union Okanagan of UBC  
Graduate Student Committee Meeting, February 8, 2021, Virtual Call

---

CALL TO ORDER

**Committee Members Present**

Graduate Student Representative (meeting chair).....	Cassidy Wallis
Student-at-Large .....	Anne Claret
Student-at-Large .....	Ben Wiltshire
Student-at-Large .....	Kirthana Ganesh
Student-at-Large .....	Maya Pilin
Student-at-Large .....	Nibirh Jawad
Student-at-Large .....	Rina Garcia Chua

**1. ACKNOWLEDGEMENT OF TERRITORY**

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

**2. PRESENTATIONS**

**3. OLD BUSINESS**

- 3.1** Doctorate Minimum Stipend Petition Update
- 3.2** Updates on goals

**4. NEW BUSINESS**

- 4.1** Graduate Community Facilitators Update (care packages)
- 4.2** Tuition Increase Email
- 4.3** Graduate Student Town Hall

**5. INFORMATION ITEMS**

- 5.1** Mitacs Presentation Workshop
- 5.2** SUO Elections
- 5.3** Senate and Board of Governors elections

6. ADJOURNMENT 5:15 PM