

# EXECUTIVE COMMITTEE MEETING MINUTES

UBC Students' Union Okanagan  
Executive Committee Meeting, December 16, 2020, Virtual Call

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Meeting called to order at 12:08

## Directors Present

President (meeting chair)..... Ali Poostizadeh  
Vice-President Finance & Operations..... Abid Wahab  
Vice-President External..... Taylor Dotto  
Vice-President Internal..... Tashia Kootenayoo  
Vice-President Campus Life ..... Ahmed Fayed

## Staff Present

General Manager..... Lori Stevenson  
Advocacy & Governance Coordinator ..... Sarah Furgason

### 1. ACKNOWLEDGEMENT OF TERRITORY

We would like to acknowledge that we are on the traditional, ancestral territory of the Okanagan Nation. We would like to recognize that learning happened in this place long before this institution was established. It's important that we understand that we are very privileged to be living, working, and learning in these territories that are not our own.

### 2. ADOPTION OF AGENDA AND REVIEW OF MEMBERSHIP

### 3. EXECUTIVE REPORTS

Executive directors reported on their goals.

#### 3.1 President

Poostizadeh is working on SUO Elections 2021 promotion; the goal is to make it the most engaging election for the Students' Union so far. In regards to the long-term strategic plan, the goal is to send out an RFP (request for proposals) in January. Poostizadeh and Stevenson have begun to screen potential firms. Capital plans are moving forward for clearance to hold a referendum on a new Students' Union building. There have been ongoing meetings with UBC administration to ensure the viability of the project.

#### 3.2 VP Finance and Operations

Student Association Funding will take place in term 1. On the potential capstone collaboration, the goal is to reach out to Faculty of Management

to see if it is possible to have SUO businesses be part of one or more of those projects. The plan for the financial literacy workshops is to continue to make the workshops engaging, while broadening the reach to other businesses.

### **3.3** VP Internal

The invites for the Student Association Council meeting are scheduled to go out shortly. There will also be a Student Association online Expo in January; invites have gone out with a registration deadline of January 11<sup>th</sup>. Invitations have been sent out to secure a speaker for Open Education Week. Work is continuing on a senate submission related to OERs, as well as the SUO procedures manual. Preliminary discussions on a Student Association appreciation event have taken place. The Health & Dental Plan working group will meet in January.

### **3.4** VP External

Working on SAAM (Sexual Assault Awareness Month) initiatives, Tea Talk event and giveaway, and class talks. OER Champions is an initiative with a campaign and event component, lasting from January through March. The water bottle share program will launch following reading week in February. This initiative is a collaboration between the SUO Campaigns Committee and UBC Food Services. Next steps are ordering samples and finalizing the logo. Work will continue on campaigns such as Knock Out Interest.

### **3.5** VP Campus Life

Working on events in collaboration with clubs (eg. Esports). Continuing to plan the next speaker in the Speaker Series. Working with Dotto and Kootenayoo on the Tea Talk event. Working with AVP Students on the creation of a subreddit for the SUO, to be moderated by the SUO and AVP Students. Finalizing the hire for the communications assistant.

### **3.6** General Manager

Organizing SUO Elections including updating forms and increasing outreach to members. The executive pay restructure policy proposal is on track to make it to the policy committee for review in January. Working with Kootenayoo on the procedures manual. Planning for SUO board transition 2021.

## **4. INFORMATION ITEMS**

### **4.1** December Payroll

Stevenson reminded Executive Directors of the deadline for payroll.

20/12/16.01 MOTION

Kootenayoo/Wahab

Be it resolved that December honoraria be disbursed as follows:

Name	Honoraria Percentage
Kai Rogers	100%
Rohan Dabral	100%
Jakson Pashelka	100%
Taha Ilyas	100%
Cassidy Wallis	100%
Mohana Rambe	100%
Richardo Brown	100%
Naomi Maldonado-Rodriguez	100%
Arshdeep Purba	100%
Sage Cannon	100%
Cody Isaac	100%

CARRIED

#### **4.2 Strategic Plan Review**

Stevenson asked how Executives would like to move forward with a Strategic Plan review.

Directors discussed how to engage the board as part of the process.

Kootenayoo suggested involving a discussion at the committee level.

Poostizadeh agreed that the first step would be to check in with their staff partner, then bring the opportunity for feedback to the standing committees. The review would be informed by this process.

Stevenson suggested the end of January would be an ideal deadline.

Poostizadeh suggested each meeting chair allocate time in their January committee meeting for feedback on the strategic plan; prior to the committee meeting to review the strategic plan with their staff partner.

Kootenayoo will send everyone a series of questions they can provide to their committees.

Poostizadeh requested that directors send their committee dates to him and Stevenson via slack so they can schedule the review session.

#### **4.3 Branding Update**

Poostizadeh reminded directors to update their email signatures if they have not already done so. He provided directors with some information about the website and asked for feedback on the domain name.

Stevenson and Poostizadeh favoured paying up front for a simple domain name.

All agreed.

Stevenson requested December monthly reports be submitted no later than January 15<sup>th</sup>.

## **5. ADJOURNMENT**

Meeting adjourned at 13:26