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## **Transportation Hardship Fund (THF)**

### **UBC O U-Pass Program**

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The Transportation Hardship Fund (THF) fund is an annual fund that will be used to subsidize the cost of the U-Pass to UBC Okanagan students not eligible to apply for an exemption but have other circumstances limiting the ability to benefit from the U-Pass program or suffer financial hardship due to the mandatory nature of the U-Pass program.

The Fund is administered through UBC Okanagan. Please read the following information before completing your application.

### **Eligibility Criteria**

Applicants must meet one or more of the following criteria in order to apply for the THF:

1. Demonstration of financial hardship (requires proof of private or student loan).
2. Family obligations (e.g. single parent, sick parents, medical need, etc.) that limit student's ability to attend campus on a regular and consistent basis.
3. Live in area within the Central Okanagan Regional District where transit service is limited or not currently available. Applications received under this criterion will be assessed by the City of Kelowna (requires proof of residence via bill or piece of recent mail dated no more than 2 months prior to the date of your THF application).

### **Administering the THF**

Depending on the number of applications received, a sliding scale may be used to determine the level of subsidy that you will receive.

### **THF Application Deadline**

The attached application form and supporting documentation must be received by **September 29, 2021**. Students starting courses in January, who wish to apply for the THF must do so by **January 28, 2022**.

### **Submitting your Application**

All subsidy applications must be received by the deadline in order to be considered. Applications can be dropped off or emailed to the following address:

Attention: **Transportation Hardship Fund (THF)**  
**c/o UBCSUO**  
**3272 University Way, RM UNC133**  
**Kelowna, BC V1V 1V7**

or,

E-mail your application to: [upass@suoo.ca](mailto:upass@suoo.ca)

### **Receiving your Subsidy**

You will be notified via email if your subsidy application has been accepted and the value of subsidy you will receive by October 31<sup>st</sup> for the Fall semester, and by February 28<sup>th</sup> for the Winter semester. Successful applicants will receive a credit to their financial account for the subsidy amount granted.

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**Transportation Hardship Fund  
Application Form  
Please Print**

**Student Name:** \_\_\_\_\_

**Student Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

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**Reason for Applying (please check all that apply)**

- I can demonstrate financial hardship.  
(If you select this criterion, please provide proof of private or student loan)
- I have family obligations (e.g. single parent, sick parents, medical need, etc.) that limit my ability to attend campus on a regular and consistent basis.  
(If you select this criterion, please provide details of your familial obligations).
- I live in an area within the Central Okanagan Regional District where transit service is limited or not currently available. Applications received under this criterion will be assessed by the City of Kelowna.  
(If you select this criterion, please attach a recent bill or piece of mail that includes your address and postal code, dated no more than 2 months prior to the date of your THF application).

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**Supplementary Information:**

Please attach all required documentation here:

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I understand that this information will not be used for purposes other than for processing my THF request.

Signature: \_\_\_\_\_

Date (dd/mm/yy): \_\_\_\_\_

**Completed application forms can be submitted to:**

Transportation Hardship Fund (THF)  
c/o UBCSUO  
3272 University Way, RM UNC133  
Kelowna, BC V1V 1V7

or,

E-mail: [upass@suu.ca](mailto:upass@suu.ca)